



CHURCHLANDS SENIOR HIGH SCHOOL

An Independent Public School

SCHOOL BOARD MINUTES – MEETING NO. 8

HELD IN THE CONFERENCE ROOM ON THURSDAY, 28 NOVEMBER 2024

ATTENDEES: Dr Genevieve McSparran (Chair and Elected Parent Member), Geoff Lummis (Alumni Representative), Kris Mainstone (Community Member), Michelle Palethorpe (Community Member), Hagop Boyadjian (Staff Member), Kym Lucchesi (Staff Member) and Kylie Hearle (Minutes). Meeting commenced at 5.30pm.

AGENDA ITEM NO.	ITEM/DECISION	SPEAKER	ACTION/OUTCOME
1.	Apologies and Welcome		<p>Neil Hunt (Principal), Russ Fishwick JP (Community Member), Adnan Visram (Community Member), Louise Williams (Elected Parent Member) and Matt Turnbull (Elected Parent Member).</p> <p>Genevieve paid her respects to the traditional owners of the land on which we meet upon, and for their wisdom for introducing seasons which expands across the end of one calendar into the next calendar year.</p>
2.	Acceptance of the Minutes		<p>Resolution: That the minutes of the meeting held on the 31 October be accepted as tabled.</p> <p>Moved: Geoff Lummis, seconded Michelle Palethorpe. Carried unanimously.</p>

3.	Business arising from Minutes		Nil.
4.	Finance Report	Neil Hunt	<p>The following items were tabled for discussion:</p> <p><u>Budget Summary October 2024</u> Hagop gave an overview of the Budget Summary which is for the calendar year with the total funds for distribution being \$6,307,819. The bank account as at the end of October shows an amount of \$4,624,231.</p> <p>The school has had to close the Bankwest accounts and transferred the amounts to the Commonwealth Bank.</p> <p>Discussion took place on term deposits and various reserve accounts.</p> <p>Michelle Palethorpe would like to meet with Arlene (Manager of Corporate Services) in 2025 to understand the processes of the budgets and accounts. Possibly a key at the top of the page to assist in understanding the figures would help.</p> <p><u>Contributions and Charges as at 21 November 2024</u> Voluntary Collection Rate for Year 7 to 10 excluding the Education Program Allowance stands at 57.39% in 2024 (59.25% in 2023).</p> <p>The Voluntary Collection Rate for Year 7 to 10 including the Education Program Allowance (received from the Education Department for Health Care Card, etc.) stands at 60.69% in 2024 (62.30% in 2023).</p> <p>2024 Overall Extra Cost Optional Charges Collection Rate for Years 7 to 12 showed 69.16% in 2024 (78.14% in 2023).</p> <p>The collection rate for Years 7 to 12 Overall Optional Charges and Subject Charges is 94.23% in 2024 (99.30% in 2023).</p>

			<p>The Subject Charges Collection Rate for Year 11 to 12 including Education Program Allowance 93.44% in 2024 (100.96% in 2023). The 2023 figures are due to large amounts being received from the previous year.</p> <p>It is of concern that all amounts are lower than in 2023, however the school does relatively well compared to some schools. The lower amounts does affect additional items, services and resources that the school can provide to the students.</p>
5.	Correspondence In		Nil.
6.	Correspondence Out		<p>Thank you letter to Jamie Long and Kate Grayson for their role in the Year 12 Presentation Ceremony.</p> <p>Thank you to Sarah Hughes for her contribution to the School Board and being the School Board representative on the Finance Committee.</p>
7.	Alumni Report	Geoff Lummis	<p><u>Alumni Report:</u> A nomination has been received for a Churchlands Champion Award for Lynette David, who recently passed away. Further information is to come and this will be put to the committee in 2025 for consideration.</p> <p>Geoff thanked the school for their support and ongoing commitment to the Alumni. A special thanks to the committee members who continue to keep the Alumni very active.</p> <p>The Year 13 Alumni event will be held tomorrow night in the Taryn Fiebig Concert Hall.</p>
8.	Principal's Report	Hagop Boyadjian	<p><u>Principal's Report (attached as an addendum):</u> Hagop spoke to the Principal's Report in Neil's absence:</p> <ul style="list-style-type: none"> The STEM Building will be opened officially next Tuesday 3 December at 10.00am. Nobel Laureate Professor Barry Marshall is the guest speaker and the Hon. Tony Buti, MLA, Minister for Education will be in attendance along with other dignitaries. School Board members have been invited to attend.

			<ul style="list-style-type: none"> • Year 11 students have completed exams and enjoyed their end of year dinner dance. The Year 12 WACE exams have finished and it is hoped that their results will be similar to 2023. <p>Year 9 and 10 exams have also been completed and the reports for the Years 7 to 10 will be made available to parents on the last day for students.</p> <ul style="list-style-type: none"> • Year 6 students who will be attending Churchlands SHS in 2025 have undergone their orientation days on the 21 and 22 of November. This was very successful and a huge thanks goes to the Year 9 mentors who worked closely with the incoming students. • Enrolments are pretty close to what is expected, but the total number will be approximately 100 less than in 2024. An additional Year 8 class has been added, and it is thought that another Year 7 class will be created as well. Recruitment for staff has taken place. • Congratulations to Kym Lucchesi who has won the permanent position of Teaching and Learning Coordinator at Churchlands SHS. Kym will be working on the Quality Teaching and Learning Framework and finalising the Teacher Belief Statements and implementing these programs. <p>Formative assessment is basically the checks that the teacher does with a student to see what their understanding is, and what they need to do to get to the next step.</p> <p>Kym places information in the Churchlands Bytes fortnightly to assist parents with the understanding and processes of Formative Assessment.</p> <ul style="list-style-type: none"> • The Churchlands Foundation met on Wednesday 20 November to consider the final round of applications for the year. The Churchlands Foundation in total has awarded \$170,000 in grants to students and staff. There is still \$180,000 available. <p>The Foundation is able to provide sponsorship which is enabled due to the savings created from the Solar Panel Project.</p>
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9.	P&C Report	Genevieve McSporrان	<p><u>P&C Report:</u> Genevieve spoke more about the meeting held recently with a group of parents to find out the top issues for Churchlands SHS and included:</p> <ul style="list-style-type: none"> • Safety issues around the front of the school - for those attending the Taryn Fiebig Concert Hall. No lighting from Memory Place, no pathway for wheelchairs, mobility issues, etc. • GATE program - Academic and Music. • Funding for large schools - funding has not kept pace with the cost of expenses. • Air conditioning - older buildings require upgrading and is expensive. <p>Schools are the centre of the community, and with the funding from the P&C and additional financial assistance would ensure that the front of the school project happens. Obtaining this extra finance would be extremely beneficial and would provide a safe environment for all those using our facilities.</p>

			<p>Jamie Long suggested that a Student Services/Wellbeing hub could aid students seeking assistance and could do so with confidence of not being judged. It would make it easier for all services being in one place.</p> <p>Kym asked about the middle group of students and were there any strategies mentioned? Genevieve believes that a structured leadership program so that all students across form groups from Years 7-10 have opportunities to be involved would aid in engagement by giving students the opportunity to be heard and acknowledge. The well-being initiatives led by Kate Grayson lead to this objective as well.</p>
10.	Chair Report	Genevieve McSporran	<p><u>Chair Report</u> Nil.</p>
11.	General Business		Nil.
12.	Meeting closed		6.50pm
13.	Next Meeting		Thursday 27 February 2025