



CHURCHLANDS SENIOR HIGH SCHOOL

An Independent Public School

SCHOOL BOARD MINUTES – MEETING NO. 7

HELD IN THE CONFERENCE ROOM ON THURSDAY, 31 OCTOBER 2024

ATTENDEES: Dr Genevieve McSporran (Chair and Elected Parent Member), Neil Hunt (Principal), Matt Turnbull (Elected Parent Member), Geoff Lummis (Alumni Representative), Louise Williams (Elected Parent Member), Kris Mainstone (Community Member), Michelle Palethorpe (Community Member), Adnan Visram (Community Member), Hagop Boyadjian (Staff Member) and Kylie Hearle (Minutes). Meeting commenced at 5.33pm.

AGENDA ITEM NO.	ITEM/DECISION	SPEAKER	ACTION/OUTCOME
1.	Apologies and Welcome		Kym Lucchesi (Staff Member), Russ Fishwick JP (Community Member), Gabriella Jerrat (P&C Representative) Geoff Lummis acknowledged that we meet on the land of the Whadjuk Nyoongar Boodjar people and pay our respects to the elders past, present and emerging for their continuing culture and their contributions they make to our community both now and in the past.
2.	Acceptance of the Minutes		Resolution: That the minutes of the meeting held on the 5 September be accepted as tabled. Moved: Louise Williams seconded Geoff Lummis. Carried unanimously.
3.	Business arising from Minutes		Nil.

4.	Finance Report	Neil Hunt	<p><u>P&C Meeting:</u> Gabriella was invited to attend this meeting, however is now unable to attend. At the P&C meeting in August it was established that a large amount of money was still available for projects around the school. Neil had put out an email to staff seeking requests and submissions.</p> <p>The P&C like to support submissions that benefit a significant population of students.</p> <p>A number of submissions were considered at the Finance Committee meeting on the 17 October and were directed to the P&C to see if they could assist with the funding. Many of the submissions were around air conditioning. From this meeting, the P&C have endorsed funding for:</p> <ul style="list-style-type: none"> • Air conditioning - \$46,000 • Air conditioning - \$19,600 (previous submission) • Prize for Battle of the Bands - \$500 • Ice machines - \$375.00 • World Mental Health Day - \$2,500 • Purchase of drinks/snacks/fruit for Athletics Day - \$500 • New tables for textiles room - \$2,132 • Plasma cutter for technology - \$12,000 • Software for STEM building - \$1,185 • Mathematics cabinets - \$,1700 <p>The P&C will consider further air conditioning in 2025.</p> <p><u>Contributions and Charges as at end of October 2024</u> The 2024 Voluntary Contributions from Years 7-10 excluding the Education Program Allowance is down about one and half per cent (56.78%- 2024) and (58.41% in 2023).</p> <p>Overall School Charges (which are what parents are supposed to pay) is approximately down 4% - 89.42% in 2024 (93.95% in 2023). The collection rate for Years 11-12 is down about 6% - 88.60% in 2024 (94.75% in 2023).</p> <p>The extra cost options for Years 7-12 are also down approximately 6% - 68.32% in 2024 (74.96% in 2023).</p> <p>Overall it seems that the economy is affecting payments and this amount equates to approximately \$130,000.</p>
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5.	Correspondence In	<p>Email from Sarah Hughes (P&C Representative) resigning from her position on the School Board and also as the representative for the School Board on the Finance Committee.</p> <p>An election will take place early next year (if required) for three elected parent members. Nominations will be called in December 2024.</p> <p>General discussion took place on the formation and skills of the School Board, and it was agreed that stability and experience is essential, as we move into the next phase.</p>
6.	Correspondence Out	<p>Hagop will draft a letter to Jamie Long and Kate Grayson to thank them for their roles in making the Year 12 Presentation evening a huge success. Everyone that attended was impressed with the smooth and seamless event, and the timing with the huge number of students crossing the stage being impressive.</p> <p>Changes to be considered: To announce the awards and then the student's name and then the applause can happen while the students walk up. Saves time.</p> <p>Duplication: The announcer made a speech and then the presenter gave a further speech about what the award was for (duplication not needed). Jamie to announce the presenter of the award, and the presenter delivers the speech.</p>

7.	Alumni Report	Geoff Lummis	<p><u>Alumni Report:</u> The Committee met on Tuesday 15 October to set up for the 50th Anniversary for the Class of '74 with the main event occurring on Wednesday 16 October. It was a great celebration - those that attended were impressed with the music ensemble, STEM building and facilities around the school. Thank you to those assisted with the organisation of this very successful event. Geoff acknowledged the passing of two members of the Alumni, Susan Brewer and Lynette David.</p>
8.	Principal's Report	Neil Hunt	<p><u>Principal's Report (attached as an addendum):</u></p> <p><u>STEM Building</u> Will be formally opened on Tuesday 3 December at 10.00am. All School Board members are invited to attend. An official plaque will show the opening of the building by Hon Dr Tony Buti MLA however it is intended to also provide an additional plaque acknowledging the presence of Professor Barry Marshall (Noble Prize winner) who will be a guest speaker.</p> <p><u>Connect Road between Newman College and bushland</u> Media contact has been made with the school seeking comments about the construction of a connecting road. The school has not received any correspondence, reports or specific details outlining the proposed connect road. Churchlands SHS has not and does not support or endorse the project in any way. The school would carry out a process inviting consultation with the community and would also be presented to the School Board for discussion and comment.</p> <p>Genevieve thanked Neil and the Executive team for their continued leadership.</p> <p><u>CSHS Business Plan</u> The Business Plan was tabled for discussion and Neil advised that late in Term 2 the school will have completed an online desk top evaluation and submit evidence around the claims of the Business Plan. The Department will then validate what has been provided to them and consult and reflect with members of the school and wider community - this is expected to happen in Term 3 of 2025.</p> <p>An overview took place on the Business Plan (this plan carries through until 2026).</p> <ul style="list-style-type: none"> • High Quality Teaching: Formative Assessment is driven by Kym Lucchesi. Strategies are ongoing and there is a pulse check on the five key strategies. There is a whole school approach to teaching and learning and professional learning opportunities are available to assist in enhancing teaching practice. <p>Neil advised that the High Quality Teaching and Learning at Churchlands SHS is of a very high standard and is a huge strength.</p>

			<ul style="list-style-type: none"> Effective Leadership: The school is committed to the ongoing development of effective leadership. Strategies include identifying, supporting and encouraging teachers to aspire to enhance their leadership skills, and to self-nominate for leadership roles. <p>A student target is to identify, support and be proactive in promoting student leadership opportunities across all year levels.</p> <p>General discussion took place on the School Captain roles and the gender imbalance. There is a concern that half of the school are not aspiring to become leaders. It is believed that in the early/middle years of high school, it is important to have role models, be involved and interested in leadership roles.</p> <p>Hagop gave an overview of his plan to try and encourage and attract male students to leadership positions.</p> <p>It was thought that more opportunities need to be made available, tapping on the shoulder of those that are showing signs of leadership qualities and encourage them to be more involved. Promoting the benefits of being leaders and providing incentives for being part of the leadership group may assist with building a strong team.</p> <p>There are three more components of the Business Plan, and these will be considered at the 28 November meeting.</p>
9.	P&C Report		<u>P&C Report:</u> Nil.
10.	Chair Report	Genevieve McSporran	<u>Chair Report</u> Nil.
11.	General Business		<p><u>P&C Representative and Finance Committee Member:</u> Due to Sarah Hughes resignation, Gabriella was invited to this meeting and the 28 November meeting to represent the P&C. In 2025 a new member of the P&C will be elected to become their representative.</p> <p>Matt Turnbull offered his knowledge and experience to become the School Board representative on the Finance Committee. Due to no other nominations, Matt was duly elected. Thanks Matt.</p>
12.	Meeting closed		7.05pm
13.	Next Meeting		Thursday 28 November 2024